BHARAT HEAVY ELECTRICALS LIMITED
THIRUMAYAM - 622507
HUMAN RESOURCE MANAGEMENT

No: PPPU:HR: GRAPP:2022   Date:10.08.2022

CIRCULAR

Sub: Engagement of Graduate Apprentice under Apprentices (Amendment) Act, 1973 for the year
      2022 - 23 - Reg.

As per Notification of Board of Apprenticeship Training (Southern Region), BHEL provides Apprenticeship Training to fresh Degree Holders for one year under the provisions of the Apprentices (Amendment) Act, 1973.There is no obligation on the part of BHEL to offer employment or preference in employment to the Apprentices who are so trained or no obligation on the part of the apprentice to take up employment in the company.

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Number of training vacancies to be filled for the year 2022-2023 is as below:
Table. 1

Sl. No.	Branch/Discipline in Engineering or Technology or Graduation in Arts/Science	Number of training Vacancies*
1	Mechanical	10
2	Production	2
3	Mechatronics	1
4	Electrical & Electronics	1
5	Electronics & Communication	1
6	Civil	1
7	Computer Science	1
8	IT	1
9	Accountant	1
10	Assistant-HR	1
11	BSc (Computer Science)	1
	Total	**21**

*Number of vacancies indicated above is tentative and may increase or decrease in all or any of the branches depending upon the requirement, which will be at the absolute discretion of the management.

Registration in Government of India portal:

Candidates must be registered in MHRD NATS Portal (www.mhrdnats.gov.in) for Graduate apprentices. The candidates who have registered in NATS Portal and have got their BOAT Student Enrolment Number alone will be considered for the training.

Reservation: Out of the above training vacancies, 19%,1%,27%,10% and 4% are reserved for SC, ST, OBC (NCL), EWS and PwD candidates respectively.

Reservation for dependents of regular employees (Serving/Retired/Deceased) will be as per company rules.

Age limit: Minimum 18 years and Maximum 27 years as on 01.08.2022.

Minimum Educational Qualification:

➢ High School, Intermediate and Graduation as given in the Table. 2 below as a regular full time candidate in the last three years from a Govt Recognized Institute/University.

Table. 2

Sl. No	Branch/Discipline	Educational Qualification
1	For discipline mentioned under Sl. Nos 1 to 8 in the Table.1 above.	Passed in High School, Intermediate and Graduation in Engineering or Technology as a regular full time candidate in the last three years from a Govt Recognized Institute/University.
2	Accountant	Passed in High School, Intermediate and Graduation in Commerce (B.Com.) as a regular full time candidate in the last three years from a Govt Recognized Institute/University.
3	Assistant (Human Resources)	Passed in High School, Intermediate and Graduation in Science (B.Sc – Chemistry/Physics/Maths & Electronics) as a regular full time candidate in the last three years from a Govt Recognized Institute/University.
4	BSc (Computer Science)	Passed in High School, Intermediate and Graduation in Computer Science (B.Sc. Computer Science) as a regular full time candidate in the last three years from a Govt Recognized Institute/University.

For example, Candidates who have passed their graduation as given in the Table. 2, only in the last three years i.e.2020, 2021 or 2022 will be eligible to apply for apprenticeship training in 2022.

➢ Candidates should possess minimum CGPA of 6.0 in Graduation for discipline mentioned under Sl.No. 1 to 8 and 60% marks in Graduation for discipline mentioned under Sl.No. 9 to 11 in the Table.1 above, to be eligible for applying for apprenticeship training.

➢ Candidates, who have completed their Graduation through Distance Learning/Part Time/Correspondence/Sandwich courses shall not be considered for apprenticeship training in BHEL.

Reservation and Relaxation:

. A relaxation of 5 years is admissible to SC/ST candidates and 3 years for OBC (NCL) candidates in the upper age-limit. In the case of PwD, a relaxation of 10 years is admissible in the upper age-limit.

Where there is vacancy identified for such category, SC, ST and PwD candidates with a minimum CGPA of 5.0 in Graduation for discipline mentioned under Sl.No. 1 to 8 and minimum 50% marks in Graduation for discipline mentioned under Sl.No. 9 to 11 in the Table.1 in qualifying examination are eligible to apply for apprenticeship training.

Minimum Physical standards: Candidates selected as apprentices will have to fulfil the minimum physical fitness standard / parameters as specified in the Apprentices Act, Clause 4 of Apprenticeship Rule 1992 and amendments thereof, if any.

Previous Training: Candidates who have already undergone or currently undergoing apprenticeship training in any other establishment under Apprentices (Amendment) Act, 1973 are not eligible to apply.

Previous Experience: Candidates possessing work/job experience of one or more years after completion of Graduation in Engineering or Technology/B.Com/B.Sc are not eligible to apply.

Duration of training: The duration of Apprenticeship Training will be for a period of one year from the date of joining as per Apprentices (Amendment) Act, 1973.

Stipend payable: Rs 9000 per month (Consolidated) will be paid as stipend in the entire training duration.

How to Apply:

a) The candidates meeting the prescribed eligibility criteria may first register in Ministry of Education/GOI portal - ***www.mhrdnats.gov.in*** and note down their 16-digit unique apprenticeship registration number. This 16-digit apprenticeship registration number is mandatorily required for submitting online application in BHEL portal.

b) After completing registration in ***www.mhrdnats.gov.in*** portal, the candidates may apply online in BHEL Trichy Portal in the link - https://trichy.bhel.com ⟶ Apprenticeship Application Portal (THIRUMAYAM). The candidates may refer the instructions listed under Annexure-1 for submitting the application.

c) Only Online mode of applications will be accepted.

d) Candidate needs to upload the following documents as per the size indicated in the portal:

- Scanned copy of the latest colour photograph
- Scanned copy of signature
- Scanned copy of 10th Standard / SSLC mark sheet (which will also be considered for proof of date of birth)
- Scanned copy of Consolidated mark sheet of prescribed educational qualification
- Scanned copy of Community/OBC/EWS/PwD certificate
- Scanned copy of Aadhaar Card
- Scanned copy of bank passbook front page as uploaded in the Govt. Portal (mhrdnats.gov.in) without fail.
- Candidate's profile home page screenshot (indicating 16-digit portal registration No.) of Govt. Portal (mhrdnats.gov.in).

e) Eligible candidates based on the marks secured in their Graduation shall be called for the assessment test. The assessment test will be of Multiple Choice Questions (MCQs) on the Subject of Study, General Knowledge and Aptitude. Selection shall be based on the marks secured by the candidate in the assessment test and meeting the notified eligibility criteria.

    In case of tie in marks at selection stage, candidate scoring higher percentage in Graduation, shall be given first preference, followed by candidate who is older in age.

f) The candidate must have an active e-mail ID and mobile phone number, which must remain valid for at least next one year.

g) All future communication with candidate will take place only through website/e-mail/SMS alerts.

h) The candidate must ascertain the correctness of all information before filling in the Online Application Form and its final submission.

i) The candidate shall be wholly/exclusively responsible for the information provided in his/her online application form.

j) Incomplete application, applications not fulfilling the eligibility criteria/parameters and applications received in mode/form other than online mode shall be treated as "Rejected".

k) A copy of online application shall be retained by the candidate for reference and produced for verification at the time of Document Verification.

l) Further information regarding eligible list of candidates for appearing in assessment test, download of hall tickets, document verification, final selection list for training etc. shall be made available through the websites https://trichy.bhel.com (Click Our services-->Apprenticeship Application Portal (THIRUMAYAM) or through e-mail/SMS. Candidates are, therefore, advised to keep visiting the websites https://trichy.bhel.com and check their registered e-mail regularly.

m) Canvassing in any form is liable to render the candidate ineligible.

Candidates who have passed their qualifying examination from recognized academic institutions located in the state of Tamilnadu will only be considered for selection. In case of non-availability of candidates from the state of Tamilnadu for any branch of study notified, vacancies will be filled up with other candidates as per procedure for such branch/branches.

No TA/DA shall be paid to candidates either for appearing for assessment test, certificate verification or joining the apprenticeship training on selection.

Upon completion of Apprenticeship period at BHEL Thirumayam (a Government of India concern), BHEL shall have no obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the ground of completion of Apprenticeship.

Apprentices will be selected for August' 2022 batch. We have requested the District Employment Office to disseminate the information to suitable candidates.

Key dates:

Online Application Opening Date	11.08.2022
Online Application Closing Date	21.08.2022
Tentative Publication of Eligible Candidates List for Assessment Test	22.08.2022
Tentative Date of Assessment Test	25.08.2022
Tentative Date of Declaration of Shortlisted Candidates for Document Verification	26.08.2022
Tentative Certificate Verification	27.08.2022 onwards
Tentative Date of Publication of Final Selection List	30.08.2022
Date of Joining	Will be intimated to selected candidates

(C Arockiasamy)
Sr.Dy. General Manager (HR)

Distribution:
All Employees thro' Notice Boards
All Mail Users thro' Maildesk

Instructions for online submission of application for BHEL, Thirumayam

1). Registration in BHEL Portal

a). Go to ***https://trichy.bhel.com*** portal

b). Click the link "Apprenticeship Application Portal (THIRUMAYAM)"

c). Click the link "Register" from the menu.

d). Read the instructions listed carefully and accept by clicking "I agree"

e). Fill in the registration form and submit by clicking "REGISTER".

 f). One Time Password (OTP) will be sent to registered email ID and mobile number.

g). Create a new password using OTP received in registered email ID & mobile number.

2). Data filling and submission of Application:

a). Login to the portal using the new password.

b). Fill in the application form.

c). Upload scanned copy of the following:

- Latest colour photograph
- Candidate's signature
- 10th Standard / SSLC mark sheet (which will also be considered for proof of date of birth)
- Consolidated mark sheet of prescribed educational qualification
- Community/OBC(NCL)/EWS/PwD Certificate
- Aadhaar card
- Bank passbook front page as uploaded in the Govt. Portal (mhrdnats.gov.in) without fail.
- Candidate's profile home page screenshot (indicating 16-digit portal registration No.) of Govt. Portal (mhrdnats.gov.in).

d). Submit the application and save a copy for submission at the time of document verification.