



KALAKSHETRA FOUNDATION

An Institution of National Importance

(An autonomous body under Ministry of Culture, Government of India)

Thiruvanmiyur, Chennai – 600 041

Walk in interview

For one post of Consultant (Accounts) purely on contract basis for a period of three months which may be extended depending upon further requirement.

Essential	Retired State/Central Govt/PSU employees who worked in Accounts division preferably with knowledge of Tally Prime
Remuneration	Rs.25,000/- per month (all inclusive – subject to applicable TDS)
Age	Up to 62 years

Applicants should report to the Director, Kalakshetra Foundation on **11.07.2022 at 2 PM.**

Application may be downloaded from the website: www.kalakshetra.in → Links → Others → Vacancies and filled in application along with original testimonials may be brought at the time of walk in interview.

The candidates who are willing to attend the walk in interview shall have to send prior intimation to aa@kalakshetra.in

Name of Institution	Designation	Nature of duties performed	Period of service From	To

14. Describe your experience in the following areas:

i)	Experience in maintaining accounts	
ii)	Experience in Tally ERP 9	

15.	Knowledge of Indian Languages	To read	To Speak	To Write

16. How do you consider yourself suitable for this post?

17. Any other information, you wish to add:

18. I declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility detected before or after the examination, my candidature/appointment is liable to be cancelled and my all claims for the recruitment will stand forfeited. I also understand that in case of selection, the appointment is purely on temporary basis with no opportunity/claim for regular appointment.

Place	
Date	
	Signature of the Candidate