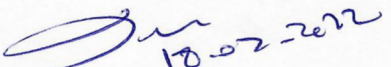


GENERAL TERMS & CONDITIONS:

- 1) The applicant must be a citizen of India.
- 2) The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of applications failing which their application shall be rejected. The applicant may keep one copy of application on final submission for future reference.
- 3) The applicant is required to upload his/her latest passport size photograph with good quality of scanning.
- 4) SC, ST, OBC, Ex-Serviceman & EWS applicants are required to attach the valid Caste/required Certificate. PWD applicants are required to attach the Disability Certificate, in the format prescribed by the Government of India.
- 5) The experience required in a certain pay level should match with pay level in Central/State Government/PSUs/Statutory body/Autonomous organizations/Universities. The relevant experience requirement specified should be the experience acquired after obtaining the minimum educational qualifications required for the post.
- 6) Application fee of Rs. 200/- for General/OBC category and Rs. 100/- for SC/ST/PWD is to be paid online mode only. In case, if applicant is applying for more than one post, the prescribed application fee is to be paid for each post separately. The application fee deposited once is neither refundable nor adjustable.
- 7) TA/DA is not admissible for appearing in the written/skill test/presentation.
- 8) Incomplete application form, without the attachment of self-attested copies of all relevant Certificates (both experience and professional), or application without requisite fee, will be summarily rejected. The responsibility of entries in the application form lies with the applicant.
- 9) All educational/professional/technical qualifications should be from a recognized Board/University.
- 10) Regarding CGPA conversion in percentage, the grade of CGPA shall be converted into percentage as per the norms of the Board/University from where the education qualification has been acquired and also written in the overleaf of transcript or marksheet/degree certificate. In the absence of clear indication of percentage by the Board/University, AICTE norms for conversion of grade point into percentage shall be followed.
- 11) Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the post.
- 12) In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the applicants.
- 13) After joining the service of the Institute, the persons will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/ She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
- 14) The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith.
- 15) The applicants are required to apply only through ONLINE process up to 15th March, 2022 till 23:59 Hrs with attachment of all required supporting documents i.e, educational qualifications, experience, caste, disability etc., failing which candidature will not be considered.
- 16) The candidates selected on direct recruitment will be governed by the provisions of the New Pension Scheme introduced by the Government of India w.e.f. 01.01.2004.
- 17) The applicants serving in Government/Public Sector Undertakings /Autonomous Bodies must submit No Objection Certificate or they may submit online application and bring No Objection Certificate at the time of appearing in the skill test.
- 18) Late application and incomplete applications will be summarily rejected. **In case candidates could not submit their online application due to failure of server/any technical defect at the last moment, last date will not be extended.** Therefore, candidates are advised to submit their online application well in advance before the last date of submission of applications. Institute's decision shall be final and no enquiry will be entertained in this regard.


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- 19) If any document/certificate furnished is in a language other than Hindi or English, a transcribed copy in Hindi/English of the same duly attested by a Gazetted Officer or Notary is required to be uploaded.
- 20) All further amendments/corrigendum, clarifications, communication, etc. if any, related to this Advt. shall be published only at ARIES website. Candidates should regularly check at ARIES website for latest updates on this Advertisement.
- 21) Mere possessing the essential qualification will not entitle any candidate a right to be considered eligible for the post. The final list of candidates called for Written/Skill/Trade Test will be based on the short listing of candidates by a duly constituted Committee. Only short listed candidates will be communicated and no interim correspondence will be entertained.
- 22) Relaxation in upper age limit is applicable as per the norms of Govt. of India. The cutoff date for determining eligibility of age will be as on the last date of receiving of applications.
- 23) The candidates working in this Institute will be considered for relaxation in age criteria as per Govt. norms. The upper age limit will be relaxable in respect of persons working in posts which are in the same line or allied cadres and where a relationship could be established that service rendered will be useful for efficient discharge of the duties in other categories of posts. The age concession will be admissible only where an employee has rendered not less than three years continuous service.
- 24) All the posts to be filled on direct recruitment basis.
- 25) Criteria for selection:-
 - I. For the posts at Sl. No. 1 in the advertisement will be based on written test and PPT presentation.
 - II. For the posts at Sl. No. 2 in the advertisement will be based on written test and trade test.
 - III. For the posts at Sl. No. 3 and 4 in the advertisement will be based on written test and skill test.
 - IV. For the posts at Sl. No. 5 and 6 in the advertisement will be based on personal interaction/interview.
- 26) The Institute reserves right to accept or reject the application without assigning any reason. Canvassing in any manner will disqualify the candidate from the selection process.
- 27) The current pay and allowances etc. are admissible as per the Institute's norms. Other benefits include NPS, Medical Reimbursement, LTC, etc., as per rules of the Institute.
- 28) The selected candidates will be governed by the rules of this Institute.
- 29) The reservation policy will be followed as per Govt. of India rules.
- 30) The Candidates seeking reservation under OBC and EWS shall be required to give a declaration/undertaking duly signed by the candidate in the prescribed format stating that "I belong to non-creamy layer/economically weaker section" as per the norms prescribed by the Govt. of India. A certificate of OBC/EWS for claiming under category "non-creamy layer/economically weaker section" issued by the competent authority is mandatorily required to be produced at the time of verification of documents. In the absence of said document, the candidature of the candidate shall be subject to termination.


18.02.2021
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