

Chennai Unified Metropolitan Transport Authority (CUMTA)

TERMS OF REFERENCE FOR TRANSPORT PLANNER

Introduction

1. At present the management of traffic and transportation system in Chennai Metropolitan Area (CMA) is fragmented and several government agencies are involved in it. For optimum utilization of resources, a greater coordination and streamlining of activities among all the concerned agencies is essential. Therefore, Government of India (GoI) insisted to establish Unified Metropolitan Transport Authority (UMTA) under its National Urban Transport Policy (NUTP) 2006 that was revised in 2014. Consequently, the Chennai Unified Metropolitan Transport Authority (CUMTA) was established by the Government of Tamil Nadu (GoTN) through the CUMTA Act, 2010 and the Rules for CUMTA were notified during January 2019.
2. The creation of CUMTA is a step towards an integrated and sustainable urban mobility initiative for Chennai. CUMTA is better placed to manage the existing institutional gaps and overlaps amongst various agencies in tackling urban transport issues at optimum utilization of resources. The jurisdiction of CUMTA extends over the whole of Chennai Metropolitan Area (CMA).
3. The Hon'ble Chief Minister of Tamil Nadu is the Chairman of the Governing Board of the CUMTA with the Member Secretary, CUMTA as the Executive head. CUMTA functions under the overall administrative control of the Housing & Urban Development (H&UD) Department. One of the key responsibilities of the Member Secretary is to carry out day-to-day functions undertaken by CUMTA and also to conduct meetings/ facilitating discussion for governing board to take multiple decisions under CUMTA. However, CUMTA is not fully staffed and is yet to become fully functional. GoTN with the assistance of the World Bank under the Chennai City Partnership program is working towards strengthening the organizational set up of CUMTA to make it effectively operational.
4. While the organizational structure and staffing requirements for phased strengthening of CUMTA would be worked out in detail in due course, preliminary deployment of core staff and strengthening of capacity to undertake the basic functions of CUMTA is required immediately. The Staff strength may be increased depending on the need in the future. In this regard, CUMTA has been permitted to appoint Transport Planner, Town Planner and Civil

Engineer on contract basis sanctioned vide G.O.Ms. No. 194, Housing and Urban Development Department dated 30.12.2020 from the open market.

The role, key responsibilities, qualifications, work experience and additional competencies required for the post of Transport Planner is given below:

1) Role:

- a. To be responsible for all transport planning activities of CUMTA.
- b. To assist the members of the Authority for all the activities related to transport planning and policies undertake various functions and ensure efficiency and effectiveness in the implementation of the works of the Authority.
- c. To provide operational support on all matters related to planning for the overall development of the urban transport sector including preparation and finalization of Comprehensive Mobility Plan (CMP) and strategic transport planning works.
- d. To co-ordinate with all the stakeholder departments for financing and effective implementation of transport projects.
- e. To ensure functional excellence in the fulfilment of tasks

2) Key responsibilities

- a. Provide operational assistance in developing principles and policies for a sustainable urban transport system for the CMA.
- b. Review all urban transport-related reports, proposals, programs, projects and initiatives relating to CUMTA and develop briefs for policy makers.
- c. Guide the preparation of the Comprehensive Mobility Plan (CMP) for CMA and initiate its periodical review.
- d. Lead all urban transport-related discussions with stakeholders during coordination meetings and provide technical inputs for effective implementation and integration of urban transport projects and programs
- e. Create and manage a repository of dynamic open data from all modes of transport collected through various sources and surveys.
- f. Provide preliminary consent to all urban transport projects and initiatives after a due assessment based on the goals of the CMP
- g. Facilitate coordination and initiate engagement between stakeholders for urban transport initiatives for the implementation of CMP recommendations involving overlapping areas of institutions and organizations

- h. Responsible for the effective implementation of CMP and ensuring the goals and overall objectives outlined in the document are achieved
- i. Deliver inputs for planning strategies for multi-modal integration and sustainable Urban transportation.
- j. To organize and attend CUMTA board meetings and implement action taken by the governing and executive board.
- k. Carry out such other functions and duties that are delegated to the position

3) Qualifications and Work experience

- a. Should be a postgraduate in Transport Planning.
- b. Should have at least 8 years of work experience in Transport Planning, preparation and execution of mobility plans.
- c. Should have sound knowledge of transport planning, modeling, programming theories and methods.
- d. Should have experience in development of transport sector programmes and economic appraisal.
- e. Membership of a professional planning body is desirable.
- f. Candidacy by women meeting such qualifications is encouraged.

4) Additional Competencies:

The incumbent should demonstrate:

- a. Strong conceptual, analytical skills with clarity of thought process and problem-solving skills.
- b. Ability to work under tight deadlines and have excellent organizational skills.
- c. Ability to work in a team.
- d. Strong communication skills with the ability to clearly and concisely convey necessary information, explain the reasoning and support conclusions using data and facts.
- e. Excellent skills in computer and report documentation.

5) Duty Headquarters

The duty headquarters of the Transport Planner will be in Chennai Unified Metropolitan Transport Authority, Chennai.

6) Duration

Appointment to the post will be on a contract basis for a period of two years, which is extendable based on the performance of the individual.

7) Reporting Arrangements

The Transport Planner will report to the Member Secretary, CUMTA.

Chennai Unified Metropolitan Transport Authority (CUMTA)

TERMS OF REFERENCE FOR TOWN PLANNER

Introduction

1. At present the management of traffic and transportation system in Chennai Metropolitan Area (CMA) is fragmented and several government agencies are involved in it. For optimum utilization of resources, a greater coordination and streamlining of activities among all the concerned agencies is essential. Therefore, Government of India (GoI) insisted to establish Unified Metropolitan Transport Authority (UMTA) under its National Urban Transport Policy (NUTP) 2006 that was revised in 2014. Consequently, the Chennai Unified Metropolitan Transport Authority (CUMTA) was established by the Government of Tamil Nadu (GoTN) through the CUMTA Act, 2010 and the Rules for CUMTA were notified during January 2019.
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3. The Hon'ble Chief Minister of Tamil Nadu is the Chairman of the Governing Board of the CUMTA with the Member Secretary, CUMTA as the Executive head. CUMTA functions under the overall administrative control of the Housing & Urban Development (H&UD) Department. One of the key responsibilities of the Member Secretary is to carry out day-to-day functions undertaken by CUMTA and also to conduct meetings / facilitating discussion for governing board to take multiple decisions under CUMTA. However, CUMTA is not fully staffed and is yet to become fully functional. GoTN with the assistance of the World Bank under the Chennai City Partnership program is working towards strengthening the organizational set up of CUMTA to make it effectively operational.
4. While the organizational structure and staffing requirements for phased strengthening of CUMTA would be worked out in detail in due course, preliminary deployment of core staff and strengthening of capacity to undertake the basic functions of CUMTA is required immediately. The Staff strength may be increased depending on the need in the future. In this regard, CUMTA has been permitted to appoint Transport Planner, Town Planner and Civil

Engineer on contract basis sanctioned vide G.O.Ms. No. 194, Housing and Urban Development Department dated 30.12.2020 from the open market.

The role, key responsibilities, qualifications, work experience and additional competencies required for the post of Town Planner is given below:

1) Role:

- a. To be responsible for all urban planning aspects related to integrated transport and land use planning handled by CUMTA such as TOD.
- b. To assist the members of the Authority for all the activities related integrated urban and transport planning, undertake various functions and ensure efficiency and effectiveness in the implementation of the works of the Authority.
- c. To provide operational support on all matters related to planning for the overall development of the integrated land use and urban transport including preparation and finalization of Comprehensive Mobility Plan (CMP), preparation for the Third Master Plan for CMA and strategic urban and transport planning works.
- d. To ensure functional excellence in the fulfilment of tasks

2) Key responsibilities

- a. Provide operational assistance in developing principles and policies for a sustainable integrated urban and urban transport system for the CMA.
- b. Guide the preparation, implementation and review of the CMP for CMA and support preparation for the Third Master Plan for CMA.
- c. Review all reports related to land-use planning and urban transport planning activities.
- d. Ensure the integration of urban transport planning with land-use planning and providing technical inputs in coordination meetings for effective implementation and integration of urban transport projects.
- e. To organize and attend CUMTA board meetings and implement action taken by the governing and executive board.
- f. Ensure adherence of any new urban transport project or initiative with the CMP & Master Plan of Chennai Metropolitan Development Authority (CMDA).
- g. Carry out such other functions and duties that are delegated to the position

3) Qualifications and Work experience

- a. Should be a postgraduate in the Urban Planning
- b. Should have at least 5 years of work experience in the urban planning sector.
- c. Should have sound knowledge of urban and transport planning.
- d. Should have mandatory education/training and working knowledge in GIS.
- e. Should have experience in development of mobility plans, master plans, etc.

4) Additional Competencies:

The incumbent should demonstrate:

- a. Strong conceptual, analytical skills with clarity of thought process and problem-solving skills.
- b. Ability to work under tight deadlines.
- c. Excellent organizational skills.
- d. Ability to work in a team.
- e. Strong communication skills with the ability to clearly and concisely convey necessary information, explain the reasoning and support conclusions using data and facts.
- f. Excellent skills in computer and report documentation.
- g. Candidacy by women meeting such qualifications is encouraged.

5) Duty Headquarters

The duty headquarters of the Town Planner will be in Chennai Unified Metropolitan Transport Authority, Chennai.

6) Duration

Appointment to the post will be on a contract basis for a period of two years, which is extendable based on the performance of the individual.

7) Reporting Arrangements

The Town Planner will report to the Member Secretary, CUMTA.

Chennai Unified Metropolitan Transport Authority (CUMTA)

TERMS OF REFERENCE FOR CIVIL ENGINEER

Introduction

1. At present the management of traffic and transportation system in Chennai Metropolitan Area (CMA) is fragmented and several government agencies are involved in it. For optimum utilization of resources, a greater coordination and streamlining of activities among all the concerned agencies is essential. Therefore, Government of India (GoI) insisted to establish Unified Metropolitan Transport Authority (UMTA) under its National Urban Transport Policy (NUTP) 2006 that was revised in 2014. Consequently, the Chennai Unified Metropolitan Transport Authority (CUMTA) was established by the Government of Tamil Nadu (GoTN) through the CUMTA Act, 2010 and the Rules for CUMTA were notified during January 2019.

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3. The Hon'ble Chief Minister of Tamil Nadu is the Chairman of the Governing Board of the CUMTA with the Member Secretary, CUMTA as the Executive head. CUMTA functions under the overall administrative control of the Housing & Urban Development (H&UD) Department. One of the key responsibilities of the Member Secretary is to carry out day-to-day functions undertaken by CUMTA and also to conduct meetings/ facilitating discussion for governing board to take multiple decisions under CUMTA. However, CUMTA is not fully staffed and is yet to become fully functional. GoTN with the assistance of the World Bank under the Chennai City Partnership program is working towards strengthening the organizational set up of CUMTA to make it effectively operational.

4. While the organizational structure and staffing requirements for phased strengthening of CUMTA would be worked out in detail in due course, preliminary deployment of core staff and strengthening of capacity to undertake the basic functions of CUMTA is required

immediately. The Staff strength may be increased depending on the need in the future. In this regard, CUMTA has been permitted to appoint Transport Planner, Town Planner and Civil Engineer on contract basis sanctioned vide G.O.Ms. No. 194, Housing and Urban Development Department dated 30.12.2020 from the open market.

The role, key responsibilities, qualifications, work experience and additional competencies required for the post of Civil Engineer is given below:

1) Role

- a. To be responsible for all engineering aspects of urban transportation activities of CUMTA
- b. To assist the members of the Authority for all the activities related to transport planning, undertake various functions and ensure efficiency and effectiveness in the implementation of the works of the Authority.
- c. To liaison with all the stakeholder departments for effective implementation of transport projects.
- d. To ensure functional excellence in the fulfilment of tasks

2) Key Responsibilities

- a. Provide operational assistance in developing principles and policies for a sustainable urban transport system for the CMA.
- b. Guide the preparation, implementation and review of the CMP for CMA.
- c. Review all reports related to transport engineering and transport projects and develop briefs for policy makers and other CUMTA Members.
- d. Assist in ensuring the structural suitability of the projects and coordinated implementation approach across agencies.
- e. Ensure adherence of any new urban transport project or initiative with the Government guidelines.
- f. To organize and attend CUMTA board meetings and implement action taken by the governing and executive board.
- g. Carry out such other functions and duties that are delegated to the position

3) Qualifications and Experience

- a. Should be a graduate in Civil Engineering
- b. Should have at least 5 years of work experience in the Urban Planning/ Urban Transport sector.
- c. Should have sound knowledge in urban transport projects.
- d. Should have a mandatory education/training and working knowledge of CAD & GIS.
- e. Should have experience in transport projects, development of mobility plans, etc.

4) Additional Competencies:

The incumbent should demonstrate:

- a. Strong conceptual, analytical skills with clarity of thought process and problem-solving skills.
- b. Ability to work under tight deadlines.
- c. Excellent organizational skills.
- d. Ability to work in a team.
- e. Strong communication skills with the ability to clearly and concisely convey necessary information, explain the reasoning and support conclusions using data and facts.
- f. Excellent skills in computer and report documentation.
- g. Established experience in organizing digital content related to large infrastructure project would be preferable.
- h. Candidacy by women meeting such qualifications is encouraged.

5) Duty Headquarters

The duty headquarters of the Civil Engineer will be in Chennai Unified Metropolitan Transport Authority, Chennai.

6) Duration

Appointment to the post will be on a contract basis for a period of two years, which is extendable based on the performance of the individual

7) Reporting Arrangements

The Civil Engineer will report to the Member Secretary, CUMTA.