



DIRECTOR

Ref.No.01/U.Lib/Peon cum Driver/Recruitment-Temporary/2021

Date: 08.12.2021

RECRUITMENT NOTIFICATION

Applications are invited from the eligible candidates for Peon cum Driver post on temporary (daily wage basis) for the University Library, Anna University, Chennai - 25. The applicant should have the following qualification.

S. No.	Name of the Post	Qualification	No. of Post	Rate per day (Rs.)
1.	Peon cum Driver	VIII pass with Driving License + 3years experience in four wheeler driving	01	431/-

The appointment is **purely temporary** for a period of six months and likely to be continued, if necessity arises.

Eligible candidates may send their applications in the enclosed format along with the self attested photocopies of certificates and supporting documents for qualification, experience and other information by post to the following address on or before 20.12.2021, 5.00 p.m.

**The Director
University Library
Anna University
Chennai – 600 025**

DIRECTOR



UNIVERSITY LIBRARY
ANNA UNIVERSITY, CHENNAI-25

APPLICATION FOR THE POST OF PEON CUM DRIVER
(TEMPORARY-DAILY WAGE BASIS)

Ref.No.01/U.Lib/Peon cum Driver/Recruitment-Temporary/2021

Date: 08.12.2021

1.	Name (in Block Letters)		Photo
2.	Date of Birth & Age		
3.	Address for Communication		
4.	E-mail ID		
5.	Mobile Number		
6.	Nationality		
7.	Aadhaar Number		
8.	Educational Qualifications:		
	Qualification	Name of the School/College	Year of Passing
9.	Experience		
10.	Additional Information if any		

Declaration

I hereby declare that the information provided in this application is correct to best of my knowledge and belief, and I am aware that providing wrong information may lead to rejection of my application or termination of my service without any notice, if employed. I am also aware that this application is only for temporary post.

Place:

Date:

Signature of the Candidate

INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM (Application not submitted in prescribed format / incomplete applications will be rejected)

1. Application form should be neatly typed or handwritten.
2. Enclose self attested photocopies of relevant certificates / proofs wherever necessary.
3. Only shortlisted candidates will be called for the interview.
4. The actual date, time of the interview will be intimated by email or by telephone to the shortlisted candidates.
5. Candidate attending the interview will do so at their own expenses.
6. The positions are purely temporary and the duration is for six months which may be extended depending on the performance with periodical breaks.
7. Write the Name of the post on top of the envelope. The envelope containing the application should be superscribed with Ref.No.01/U.Lib/Peon cum Driver/ Recruitment - Temporary/2021 dated 08.12.2021
8. Duly filled in application along with self attested photocopies of relevant certificates should be sent to the address "**The Director, University Library, Anna University, Chennai- 600 025**". Last date for the receipt of the application is 20.12.2021, 5.00 p.m.
9. Full address, name of the district and pin code should be clearly mentioned in the envelope.
10. The applicant will be responsible for the authenticity of information and other documents submitted.
11. The decision of the Selection Committee is final. The selection criteria would be as per the guidelines of Anna University.
12. Selected candidate should report to duty immediately.